



Blueprint for advanced skills  
& trainings in the social economy

## Training Catalogue

# Understand the use of digital tools to enhance member collaboration in (care) SEOs

**Area**  
Digital

**Level**  
Foundation

**EQF**  
3 / 4

**EU frameworks**  
DigiComp 2.2  
Area 2: Communication and  
Collaboration

**Duration**  
8 hours



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TITLE: Understand the use of digital tools to enhance member collaboration in (care) cooperatives	
Duration / Notional workload	8 hours.
Who is this course for	<p>The course is suitable for all OPs in the SE framework, working in the social-health and care sector.</p> <p>The course aims to equip participants with the necessary knowledge of selection criteria and legal requirements for introducing digital collaboration tools in care sector SE entities.</p> <p>Participants can also understand the added value of digital collaboration and its impact to enhance communication between care providers and patients, by providing a more efficient, personalised, and accessible means of interaction.</p>
Skill Gap Area	The Skill GAP refers to the SocioComp Area “Digital Transition”, competence “Digital Transition Enhancing SE performance through digital deployment”.
Related standards	The European competencies’ frameworks related standards are: DigiComp 2.2., Area 2. Communication and Collaboration, competencies 2.4: Collaborating through digital technologies and 2.6: Managing Digital Identity
EQF Level	EQF 3-4 FUNDAMENTALS
Learning Outcomes	<p>Participants, on completion of the learning process, can</p> <ul style="list-style-type: none"> <li>- Understand the role of digital tools in enhancing member collaboration</li> <li>- Recognise the different criteria and requirements to select the proper tools and apply them in the organisational structure</li> <li>- Have an overview of the benefits and impact of digital tools for internal collaboration and decision-making</li> <li>- Understand the various tools to enhance communication between care providers and patients/clients.</li> </ul>
Contents	<p><b>LU01 Introduction to digital collaboration and decision making</b></p> <ul style="list-style-type: none"> <li>- Overview of the recent developments in digital tools</li> <li>- Key benefits of digital tools in member collaboration</li> <li>- Common pitfalls and how to avoid them</li> <li>- Examples of the ongoing digitalisation in the care sector</li> </ul> <p><b>LU02 Selection criteria</b></p> <ul style="list-style-type: none"> <li>- Presentation of relevant selection criteria</li> </ul>

	<ul style="list-style-type: none"> <li>- How organisational structures impact the selection criteria</li> <li>- Approaches to evaluate the most appropriate tools along those criteria</li> </ul> <p><b>LU03 Examples of digital tools</b></p> <ul style="list-style-type: none"> <li>- Introduction to digital tools in different categories</li> <li>- Digital tools for transparency and accountability</li> <li>- Care management software and platforms</li> <li>- Workflow automation</li> <li>- Patient engagement tools</li> </ul>
<b>Learning methodologies</b>	<p>The most effective teaching methods with adult learners are active methodologies, combined with a hands-on approach, encouraging critical thinking and real-world application.</p> <p>We suggest for</p> <p>LU01: Case studies on successful digital best practice in the care sector, real-world examples, group discussions, presentations</p> <p>LU02: Interactive role-playing, collaborative group activities, group discussions</p> <p>LU03: Interactive presentations, case studies, real-world examples, group discussions.</p> <p>Blended training can be offered, using the MOOC platform to integrate more traditional face-to-face training.</p>
<b>Learning materials</b>	<p>Lectures and Guidelines</p> <p>Complementary learning materials are:</p> <ul style="list-style-type: none"> <li>- ad hoc handouts;</li> <li>- learning materials and publications on the topic in English or the participants' languages</li> <li>- Teaching Learning Materials (TLMs) on Digital Tools.</li> </ul> <p>These learning materials can be tailored to suit the participants' needs, ensuring they are engaging, interactive, and effective.</p> <p>The course trainers will provide the bibliography and website references.</p>
<b>Entrance requirements</b>	<p>There are no formal prerequisites to participate in the course, except for working in the care sector.</p>
<b>Assessment &amp; Certification Schemes</b>	<p>The assessment process will evaluate the learning outcomes outlined in the prototype and will follow established procedures. Grading criteria, levels, and assessment location will be communicated to learners before the baSE pilot phase, with authentication required.</p>

	<p>The Certification Schemes will follow the standards defined by EuroCert.</p> <p>Upon request, it will be possible to have (for MOOCs only) the recognition of micro-credentials.</p>
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## Disclaimer

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